

RULES AND REGULATIONS

OF THE

SECTION ON TUMORS

OF THE

AMERICAN ASSOCIATION OF
NEUROLOGICAL SURGEONS

AND THE

CONGRESS OF NEUROLOGICAL SURGEONS

(Revised May 2015)

In these rules and regulations the sponsoring organizations, “The American Association of Neurological Surgeons” may be referred to by its initials AANS and “The Congress of Neurological Surgeons” may be referred to by its initials CNS.

ARTICLE I: Name and Purpose

Section 1

Name. The name of the organization shall be the Section on Tumors of the American Association of Neurological Surgeons and the Congress of Neurological Surgeons.

Purpose. The purpose of the Section shall be:

- A.** To provide a forum for education and research on tumors of the nervous system.
- B.** To coordinate activities and programs relating to nervous system tumors for the AANS and CNS and other societies, committees, and agencies.
- C.** To represent the AANS and the CNS when requested by executive action, at any organization or group on matters relating to tumors.
- D.** To advise the AANS and the CNS of activities arising from other individuals, groups and/or agencies which relate to nervous system tumors.

ARTICLE II: Officers And Executive Committee

Section 1

The Officers of the Section shall consist of a Chair, Past Chair, and, Secretary-Treasurer (all of whom must be active members of both the AANS and CNS).

Section 2

The Chair shall serve a term of two years and may not serve more than two terms.

Section 3

The Secretary-Treasurer shall serve a two-year term and may not serve more than two terms.

Section 4

The Chair shall preside at all meetings of the Section and the Executive Committee and shall appoint members to all committees.

Section 5

The Secretary-Treasurer shall keep an accurate record of the proceedings of the meetings

of the Section and the Executive Committee. He/she shall conduct all for the Section. He/she shall collect all dues and assessments from the members, keep correct records of the collections and disbursement of the funds, pay all financial obligations of the Section from its funds and preside at meeting when the Chair is absent.

Section 6

The Executive Committee shall consist of the three officers, and the Subcommittee Chairs.

Section 7

The Executive Committee

- A. Shall supervise and affect an efficient management of the Section.
- B. Shall review applications for membership and recommend candidates for membership to the Section.
- C. Shall report annually or when requested to do so, to the AANS and CNS on all activities of the Section.

Section 8

Appointment of Members of the Executive Council and Election of Secretary-Treasurer.

The Chair will appoint Executive Council committee members for a two-year term of office. The representative of the Young Neurosurgeons Committee will be proposed to the Chair by the Young Neurosurgeons Committee. The Chair will then appoint this proposed individual to a one-year term of office. The Nominating Committee shall propose a list of nominees for the position of Secretary-Treasurer from the current executive council membership to be elected by the executive council every two years within the first 15 days of January. No more than two individuals may be nominated. Vote will be conducted by mail or email. Only votes received by two weeks before the executive council meeting of that year will be counted.

Section 9

For the transaction of business at the Executive Committee meetings, a quorum of members consisting of at least half of the Executive membership must be present.

ARTICLE III: MEMBERSHIP

Section 1

Active members of the Section shall be active members of the AANS or CNS who have demonstrated a special interest in tumors of the nervous system. Only active members may hold office and vote.

Section 2

Honorary membership may be granted to certain non-neurosurgeons chosen from recognized leaders in the field of neurological sciences. They may serve on committees but may not vote or hold office. They are absolved from dues and need not attend the Annual Meeting of the AANS or the CNS. They must be sponsored by two active members, approved by the Executive Committee of the Section and accepted by a majority of active members voting at a meeting. Honorary membership in the Section must not be construed as membership in either the AANS or CNS. This category is limited to a maximum of 10% of the total active membership.

Section 3

Associate membership shall include senior members of the CNS as well as associate, lifetime, and senior members of the AANS. Associate members will be able to attend general functions of the Section and to serve on committees. They will not be required to pay dues and may not hold office or vote in general elections.

Section 4

Adjunct membership will be granted to non-neurosurgeons who, by reason of special knowledge or expertise, would significantly contribute to the function of the Section. An adjunct member must be sponsored by two active members and must be approved by two-thirds of the Executive Committee. Adjunct members will be assessed one-half of the annual active membership dues and will receive all benefits of membership except that they may not vote or hold office. Adjunct membership in the Section must not be construed as membership in either the AANS or CNS. The Executive Committee will regularly review the status of adjunct members and can terminate a member by two-thirds vote.

Section 5

International membership will be available to international members of the CNS and corresponding members of the AANS. International members will be assessed the full annual active membership dues and will receive all benefits of membership except that they may not vote or hold office.

Section 6

In-training membership will be automatically granted to all neurosurgical residents and fellows who are in good standing in ABNS-approved residency training programs and neurooncology fellowship training programs, respectively. In-training membership will also be granted to international residents in training and neurooncology fellows in training who provide documentation from their residency program director and fellowship director (or equivalents), respectively. Residents and fellows must be members of the AANS and/or CNS. Fees for membership will not be assessed. Residents and fellows may not vote or hold office.

Section 7

Medical student membership will be granted to medical students who apply. Medical students must be members of the AANS and/or CNS. Dues will not be assessed; journal subscription will not be included. Medical student members may not vote or hold office.

Section 8

Dues and assessments shall be determined by majority vote of the active members at the meeting following mailed recommendations by the Executive Committee of the members.

Section 9

Termination of Membership

- A.** Active membership shall terminate if an individual ceases to hold membership in either parent organization.
- B.** Membership shall terminate if dues are delinquent by more than one year and no response is received within 30 days following a written reminder.
- C.** Membership shall terminate upon receipt by the Secretary of a letter of resignation.

ARTICLE IV

Section 1

The Standing Committees of the Section shall be as follows:

- Advisory Board to the Executive Committee
- Awards Committee
- By-Laws Committee
- Clinical Trials Committee
- Education Committee
- Guidelines Committee
- History Committee
- International Committee
- Journal of Neuro-Oncology Committee
- Medical Neuro-Oncology Committee
- Membership Committee
- Membership Services Committee
- Newsletter Committee
- Nominating Committee
- Pediatrics Committee
- Program Committee
- Radiosurgery Committee
- SANS Committee
- Skull Base Committee
- Spine Committee
- Research Committee

Washington Committee
Young Neurosurgeons Committee

Section 2

A majority of each committee shall constitute a quorum.

Section 3

Terms of office for Committee members shall begin and end every two years with the last day of the Annual Meeting of the Joint Section of Tumors.

Section 4

Such other committees or task forces may be formed and appointed as deemed necessary by the Executive Committee.

ARTICLE V: MEETINGS

Section 1

General meetings shall be held at least once yearly, during the annual meeting of the AANS or the CNS. These meetings will serve to convey information to the general membership and not for conduction of business transactions or other formal decision making. Additional meetings may be held at the discretion of the Executive Committee of the Section. All business transactions and formal decision-making will be held at the semi-annual meeting of the Executive Committee.

Section 2

Mail Ballot

Actions that require a vote of the membership before the annual meeting of the Section may be conducted by mail. Such an item may be sent to the active members for a mail vote, after approval of the Executive Committee. The ballots will be collected no earlier than sixty (60) days after they are sent to the members. Unless otherwise specified in the By-Laws, a mail vote shall be determined by a simple majority of those who cast votes. Actions that require a vote of the Executive Committee, such as section membership, may be conducted by email. Such an item may be sent to the Executive Committee for an email vote. Ballots will be collected within two weeks after they are sent. Unless otherwise specified in the By-Laws, a vote shall be determined by a simple majority of those who cast votes.

Section 3

Procedure

All meetings will be conducted according to Robert's Rules of Parliamentary Procedure.

ARTICLE VI: AMENDMENTS

Section 1

New or revised By-Laws may be proposed by any active member if the proposed change or addition is mailed to the Secretary-Treasurer at least 120 days before an open membership meeting of the Section. It shall be sent to the active members at least ninety (90) days before the next meeting of the Section for a vote. Only those ballots returned on or before the meeting shall be counted. A change in the By-Laws shall require a two-third majority vote.

ARTICLE VII: ELECTRONIC VOTING

Section 1

Anywhere in these Bylaws where notices are required or voting is conducted, it may be done by electronic means, in whole or in part, under terms approved by the Executive Committee so long as the procedure ensures the right of all members to vote and reasonably protects the confidentiality of each member's vote. A change to the Bylaws requires a 2/3 majority of Tumor Section members.